



M. P. BIRLA FOUNDATION HIGHER SECONDARY SCHOOL

(Affiliated to the Council for the ISCE, New Delhi, School Code : WB 143)

James Long Sarani, Behala, Kolkata-700 034, W.B. (India)

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November 24, 2021

NOTICE

In view of the directive received from the Department of Education, Government of West Bengal, vide Memo No 514(24)-Sc/P dated October 28, 2021 issued by the Principal Secretary, Department of School Education, Government of West Bengal and forwarded to us by the Chief Executive and Secretary, CISCE, New Delhi, **school will reopen with physical offline classes for classes IX and XI (2021-2022) with effect from December 6, 2021**, post completion of online Unit Test 2 scheduled to get over on December 3, 2021. All other classes will continue online.

Revised class timings for classes VI to XII (including offline classes for IX & XI) will be from 11.00 am to 2.10 pm. The class day will comprise 5 periods, each of 30 minute duration, with a short break of 10 minutes between two consecutive periods. No separate BREAK will be given. Accordingly, the following timings will stand valid:

Period 1	11.00 AM TO 11.30 AM
Period 2	11.40 AM TO 12.10 PM
Period 3	12.20 PM TO 12.50 PM
Period 4	1.00 PM TO 1.30 PM
Period 5	1.40 PM TO 2.10 PM

For offline classes all prescribed guidelines and precautions against the spread of Covid19 will be followed within the school premises. Students are to strictly adhere to the same.

In order to facilitate physical distancing in offline classes, a maximum of 25 students will be accommodated in a classroom. Accordingly, students of each section will be divided into two groups Group A and Group B. These Groups will attend offline physical classes on alternate days.

Arrangement will be made for hybrid classes so that the Group (A or B) alternately meant to stay back at home can attend and participate in the live class online through zoom.us/ google meet. Attendance will be taken by the Class Teacher daily and will be valid only for students attending physical classes. School uniform and use of face mask at all times is mandatory.

Reporting time for students is 10.15 AM for CLASS XI and 10.30 AM for CLASS IX School Gates will be closed for entry at 10.50 am. Late entry rules apply as per the School Diary.

Parents / visitors will not be allowed into the school premises from 10.00 am to 2.30 pm on class days. Temperature check will be carried out at the main gate during entry for all. In case the body temperature is 99 degree Fahrenheit or above, the individual will be denied entry.

Class Assembly will be conducted by the Class Teacher at 10.50 am. Classes will begin at 11.00 am. Dispersal will take place at 2.10 pm for class IX and 2.15 pm for class XI.

P. Chatterjee

(VICE PRINCIPAL)