



# M. P. Birla Foundation H. S. School

(Affiliated to the CISCE, New Delhi, School Code : WB 143)  
(1<sup>st</sup> school in India to be awarded ISO-45001:2018)

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Ref: MPBFHSS/G01/002/2022-23

February 25, 2022

## Resumption of offline classes in session 2022-23 (LKG to XII)

Dear Parents/ Guardians,

We are delighted to finally welcome all our students back to school for the academic session 2022-23. As the pandemic recedes, we pray and hope that the difficult times have passed and we eagerly await meeting our students in person after two whole years of virtual interaction. It is with your cooperation and the dedication of our teachers that we have been able to continue with the learning process throughout the last two academic sessions moving ahead not only with academics, but also with the co-curricular activities which have kept our students involved and happy as they worked from home. We thank you for your full support and are confident that we will continue to work as a team towards the holistic development of our students.

As precautionary measures against the spread of Covid19 have to be maintained, we plan to begin in a phased manner with hybrid classes presently, dividing the students of each section into two groups such that students are required to attend offline & online classes on alternate days. The details of the said grouping will be conveyed by the class teacher within 31<sup>st</sup> March 2022.

Kindly note the following points regarding the academic session 2022-23:

1. **The new session begins on and from:**

- April 4, 2022 (Monday) for classes VIII, IX, X & XII
- April 5, 2022 (Tuesday) for classes IV, V, VI & VII
- April 6, 2022 (Wednesday) for classes I, II & III
- April 11, 2022 (Monday) for LKG & KG
- June 15, 2022 (Wednesday) for class XI

2. **School timings** ( may be extended later in the session, subject to pandemic situation):

Class	Timings	Reporting within
LKG & KG	8.00 am to 9.30 am	7.45 am
I to V	7.00 am to 10.30 am	6.45 am
VI to XII	11.30 am to 4.00 pm	11.15 am

3. **School Bus:** The school bus service will resume through the authorized vendor with effect from April 4<sup>th</sup>, 2022. The school buses are equipped with GPS & CCTV surveillance. Lady attendants take care of the students during their journey to and from school. To avail the service, **please fill in and submit the consent form available on our school website: [www.mpbfhsschool.com](http://www.mpbfhsschool.com) within 10<sup>th</sup> March 2022.**

4. **Study materials:**

The full set of textbooks together with exercise books for the session 2022-23 will be home-delivered by booking on the vendor's website: [www.myschoolbookstore.in](http://www.myschoolbookstore.in) Bookings will be open as per the following dates:

Classes	Date
LKG	from 15/03/2022 to 18/03/2022
KG, I, II & III	from 20/03/2022 to 23/03/2022
IV to X	from 25/03/2022 to 28/03/2022

5. **School uniform:**

Most of the students have outgrown their school uniform and are in need of new sets when they join offline classes in the new session . Kindly contact the approved tailors mentioned below in order to have the uniform ready in time. In order to maintain uniformity of colour, texture, materials, etc., the school has made it mandatory for all students to purchase the school uniform only from the approved tailors. **(Parents are requested to verify the rates approved by the school for the size of the uniform before payment)**

Classes	Name, address & telephone nos. of the authorised tailoring shop for 2022-23
I to X	M/S PRATAP DRESSES (JAGDISH PRASAD GYANCHAND) New Alipore Centre: PRATAP BHAWAN (Near IndusInd Bank Ltd., New Alipore) 388/1 Block-G, 1st Floor, New Alipore, Kolkata 700053, Phones: 033-23979052/ 9038967890
LKG/KG/XI/XII	M/s. Goodwill Tailors 25 Ekbalpur Lane, Kolkata-700023 (Near Calcutta Hospital). Mobile nos. 9831359531 /9831905351
Tie, Belt & School Bag	M/s. Goodwill Tailors 25 Ekbalpur Lane, Kolkata-700023 (Near Calcutta Hospital). Mobile nos. 9831359531 /9831905351

**6. School Tuition Fee:**

The NACH (ECS) system is in operation as the only means for payment of school tuition fee for the convenience of parents and guardians.

In the NACH (ECS) system, the said fees amount will be debited from the parent/ guardian's declared bank account on the 10<sup>th</sup> of the first month of the bimonthly payment cycle (or the next working day if it is a bank holiday) through the RBI National Clearing House (ECS). In case the fees amount could not be debited from the said account for want of adequate fund or any other reason, the parent will be informed likewise.

**Tuition fee for the months of April & May 2022 is payable within 2<sup>nd</sup> April 2022**, after which a penalty of rupees one thousand five hundred only will be levied. Payment of fees for April & May 2022 will not be accepted after the 20<sup>th</sup> of April 2022 and the enrollment of the student for session 2022-23 may stand cancelled. Please note that acceptance of school fees after 20<sup>th</sup> April 2022 will be at the sole and absolute discretion of the Management. On such contingency the defaulting parents/guardians will be required to meet the General Manager of the school whose decision in this respect will be final and binding.

**As school tuition fee payment is through NACH (ECS), therefore, the fee-book stands redundant.**

The school fee structure for classes LKG to XII for 2022-23 session is available on the school website: [www.mpbhsschool.com](http://www.mpbhsschool.com)

**7. Transfer certificate**

**No school fee will be charged from the parents/ guardians, who apply for the transfer certificate for their ward(s) within 31<sup>st</sup> March 2022.** Parents/Guardians, who apply for the transfer certificate after the said date will be required to pay the fee as per the school rules.

8. The hard copy of your ward's Annual Report card 2021-22, along with the class photograph will be couriered to your residential address as per our records and should reach you within 30<sup>th</sup> March 2022. The soft copy of the said Report card will be sent online beforehand by whatsapp individually to the student's contact number registered in the class whatsapp group on the date specified in the school diary.
9. The school diary, the school magazine and the syllabus booklet for session 2022-23 will be handed over to the student in school as the session begins.
10. School Canteen facility will not be available presently. Students are to bring their own tiffin.

**11. Safety and security:**

**M. P. BIRLA FOUNDATION HIGHER SECONDARY SCHOOL IS THE 1<sup>ST</sup> SCHOOL IN INDIA TO BE AWARDED THE ISO 45001:2018 CERTIFICATION BY BRITISH STANDARDS INSTITUTION (U.K.) AND CONFORMS TO THE OHSAS (OCCUPATIONAL HEALTH & SAFETY MANAGEMENT SYSTEM) REGULATIONS.**

It is our endeavor to continuously upgrade and take adequate measures for the safety & security of all students and staff members. The details of the measures undertaken are published in the school diary. Awareness posters have been put up at vantage points in the classrooms, laboratories, staff rooms, wash rooms, school office and main gate. Students are to conform to all measures adopted by the school to guard against the spread of Covid19.

**Please note that the above is subject to the guidelines as prescribed by the government authorities from time to time.**

We welcome your valuable suggestions for the betterment of your wards and the institution and also seek your kind co-operation and continued support as we have received in the past. We sincerely hope and pray that we are all soon free of the Covid19 pandemic and normalcy in our lives is fully restored.

Meanwhile, stay safe and take care.

Warm regards,  
Yours sincerely



(VICE PRINCIPAL)